



Minutes of the Town Council meeting held on Tuesday 23rd July 2019 in the Public Hall, Beaminster at 7.00pm

2245 PRESENT – Cllr Turner (Chairman), Cllr Body, Cllr Cheeseman, Cllr Corbett, Cllr Mrs Cook, Cllr Dawkins, Cllr Drinnan, Cllr Langridge, Cllr Monks and Cllr Mrs Page.

2246 IN ATTENDANCE – Mrs Christine Bright (Town Clerk).

2247 REPORTS FROM AND QUESTIONS FOR:

(a) Dorset Police

In the absence of a Police representative the Town Clerk read a report on behalf of PCSO Alex Bishop.

(b) Dorset Council

In the absence of Cllr Mrs Knox no report was received.

2248 APOLOGIES – Apologies for absence were received from Cllr Beswarick.

2249 DECLARATIONS OF INTEREST & DISPENSATIONS

No declarations of interest were made.

2250 MINUTES OF THE COUNCIL MEETING HELD 18th June 2019

The minutes of the Council meeting held on 18th June 2019 having previously been circulated were amended to reflect **two** items had been identified for a future agenda. The minutes were then approved and signed as a correct record.

2251 REPORTS FROM OUTSIDE ORGANISATIONS

(a) CAB – Cllr Body advised, in Cllr Dawkins absence, he had attended the AGM of the Bridport & District Citizens Advice Bureau.

(b) Public Rights of Way – Cllr Dawkins advised that he had spoken with the landowner who had agreed to cut back the overgrowth on the footpath from Stoke Road to the copse however to date it had not been carried out.

(c) Axe Valley and West Dorset Ring & Ride – Cllr Turner advised he had attended the AGM followed by a Management Committee meeting. Beaminster were currently the highest user of the service and it was **AGREED** to include information about the services the Ring & Ride offered on the Discover Beaminster website to increase awareness.

2252 PAYMENTS AND RECEIPTS

Members had previously been circulated with the schedule of payments between 19th June 2019 and 23rd July 2019. The schedule detailed cheque numbers 104848 to 104873 together with direct debit payments totalling £18,235.80; also receipts totalling £6,370.96.

Members **RESOLVED** to **APPROVE** the schedule, a copy of which is attached.

2253 PUBLICITY & COMMUNITY ENGAGEMENT WORKING GROUP

Having previously been circulated members **NOTED** the minutes of the PACE meetings held on 14th June 2019 and 10th July 2019.

(a) Min. No. 71 – support for Discover Beaminster website

Members **RESOLVED** to engage Fresh Brew Marketing to assist staff with the progressing of the website in accordance with fixed contract basis outlined by the Town Clerk until the end of December 2019.

Members **RESOLVED** the recommendation to subscribe to the bronze support package with Sito Agency.

NOTED the date of the next meeting to be incorrect.

There being no other items raised for discussion the Minutes were **ADOPTED**.

2254 CHRISTMAS LIGHTS COMMITTEE

Having previously been circulated members **NOTED** the minutes of the Christmas Lights Committee meeting held on 19th June 2019.

Under this heading members **AGREED** an appeal should be made via the website for additional committee members and/or help with the event.

Cllr Mrs Cook offered the use of the Brainwave premises in Hogshill Street for Santa's Grotto.

Cllr Corbett confirmed the Steel Band were available; following discussion it was **AGREED** to the removal of the Festival poles.

There being no other items raised for discussion the Minutes were **ADOPTED**.

2255 PUBLIC HALL WORKING PARTY

Having previously been circulated members **NOTED** the minutes of the Public Hall Working Party meeting held on 26th June 2019.

(a) Min. No. 8 - Public Toilets

Members unanimously **AGREED** the plans were pleasing, in particular the roof design. As advised by the architect a service corridor could be added and members wished to include a corridor prior to the plans being submitted to the planning authority.

There being no further items raised for discussion the Minutes were **ADOPTED**.

2256 FINANCE & GENERAL PURPOSES COMMITTEE

Having previously been circulated members **NOTED** the minutes of the Finance & General Purposes Committee meeting held on 9th July 2019.

(a) Min. No. 432 – IT upgrades

Having made enquiries with regard to software upgrade the Town Clerk advised due to the age of the PC and the potential issues with other software installed this would not be cost effective.

Having made enquiries with the IT provider it had become apparent that a significant % of the cost was in fact due to networking, configuration works etc. and not the cost of the PC. In view of the information and advice received members **RESOLVED** to purchase the desktop PC from VPW Systems.

(b) Min. No. 435 (b) – Garage – Memorial Lane

The Town Clerk advised a rental value for the garage had not been received to date.

(c) Min. No. 435 (c) – Administration re-structure

Members **RESOLVED** to **APPROVE** the recommendations of the Finance & General Purposes Committee.

2257 CB3 – COMMUNITY BUS

The Chairman advised June had been a successful month, the only major issue had been the breakdown on Sunday 30th June, returning to Beaminster from Salisbury. The safety inspection had raised a small number of minor issues and a rear tyre had been replaced.

Following the sale of the land at the former Clipper Tea site a new permanent secure parking place would be sought.

Following the successful trip to Bath some weeks ago a small group, from amongst the volunteers, had been formed to research Terms & Conditions for private hire with a view to utilising the bus which currently was only used on Saturdays.

2258 ACCESS LICENCE – MEMORIAL PLAYING FIELD

The Town Clerk advised of correspondence received in which a resident of Myrtle Close had sought permission to construct a small footbridge from their property to the Playing Field. Members had no objection in principle however, a site meeting would be arranged to speak with the applicant regarding the construction of the bridge and permission would be subject to a Licence agreement.

2259 DORSET COUNCIL – REVIEW POLLING DISTRICT, POLLING PLACES AND POLLING STATIONS

The Town Clerk advised of correspondence received from Dorset Council in which the Town Council had been invited to comment on a consultation document with regard to the authorities review of polling arrangements. **NOTED.**

2260 DAPTC – ANNUAL GENERAL MEETING

The Town Clerk reminded members of the deadline for the submission of proposals for consideration at the AGM to be held on 9th November 2019. Discussion ensued around the planning issue of the lack of infrastructure v the number of houses proposed within the Local Plan, not just in Beaminster but the County, particularly in more rural areas.

Cllr Mrs Page agreed to formulate a formal proposal for submission.

2261 PROUT BRIDGE PROJECT

Cllr Mrs Cook, on behalf of the Trustees, extended an invitation to the Town Council to hold a Town Council meeting at the The Prout Bridge Project premises. This would present an ideal opportunity for all members of the Council to witness the progress made to date and hear the Trustees future plans for the premises. Members were delighted to accept the invitation and **AGREED** to hold the next scheduled meeting, 24th September at the Prout Bridge Project.

2262 DOG FOULING

A number of problem areas were identified together with a number of regular offenders, in particular with regard to the Memorial Playing Field. A number of actions were identified, the Town Clerk was asked to pursue:

- Publish information on social media as to how to report an incident of dog fouling direct to Dorset Council dog wardens
- Arrange a meeting with Dorset Council dog warden
- Establish the cost of providing dog bins/bags at strategic locations

2263 CONSULTATIONS

No consultation documents had been received.

2264 CORRESPONDENCE

Correspondence had been received from:

- (a) **Dorset Community Action** – an invitation to attend the BAVLAP Annual General Meeting at the Prout Bridge Project on Monday 16th September at 7.00pm. **NOTED.**
- (b) **The Prout Bridge Project** – a letter of thanks for the donation and support the Council had extended to the Project. **NOTED.**
- (c) **Dorset Community Action** – an invitation to comment on Dorset's NHS and local councils long term plan to improve health and wellbeing in Dorset. **NOTED.**

2265 PROGRESS REPORT

Members had previously been circulated with the latest progress report, the content of which was **NOTED.**

2266 FUTURE AGENDA ITEMS

No items were identified.

2267 DATE OF NEXT MEETING

The date of the next meeting would take place on Tuesday 24th September 2019, the meeting would take place at the Prout Bridge Project by kind invitation of the Trustees, subject to confirmation.

2268 MEETING

The meeting which commenced at 7.00pm, closed at 9.05pm.