



Minutes of the Town Council meeting held on Tuesday 24<sup>th</sup> September 2019 in the Skyrme Room, Public Hall, Beaminster at 7.00pm

**2276 PRESENT** – Cllr Turner (Chairman), Cllr Beswarick, Cllr Body, Cllr Cheeseman, Cllr Corbett, Cllr Dawkins, Cllr Drinnan and Cllr Langridge.

**2277 IN ATTENDANCE** – Mrs Christine Bright (Town Clerk).

**2278 REPORTS FROM AND QUESTIONS FOR:**

**(a) Dorset Police**

In the absence of a Police representative the Town Clerk read a report on behalf of PCSO Alex Bishop.

**(b) Dorset Council**

In the absence of Cllr Mrs Knox no report was received.

**2279 APOLOGIES** – Apologies for absence were received from Cllr Mrs Cooke, Cllr Monks and Cllr Mrs Page; also Dorset Councillor Mrs Knox.

**2280 DECLARATIONS OF INTEREST & DISPENSATIONS**

No declarations of interest were made.

**2281 MINUTES OF THE COUNCIL MEETING HELD 23<sup>RD</sup> JULY 2019**

The minutes of the Council meeting held on 23<sup>rd</sup> July 2019 having previously been circulated were approved and signed as a correct record.

**2282 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 3<sup>RD</sup> SEPTEMBER 2019**

The minutes of the Special Council meeting held on 3<sup>rd</sup> September 2019 having previously been circulated were approved and signed as a correct record.

**2283 REPORTS FROM OUTSIDE ORGANISATIONS**

**(a) Crime Prevention Panel** – Cllr Dawkins advised the information stall at Melplash Show had attracted a lot of attention and had been busy. He also reported the Panel were experiencing funding issues and enquired whether it would be appropriate for the Council to consider a grant. The Town Clerk confirmed an application, if received, could be considered.

**(b) Prout Bridge Project** – the Town Clerk advised Cllr Mrs Cooke had resigned from her position as Town Council representative on the board of Trustees. An approach had been made by the Chairman of the Trustees to appoint a new representative and Cllr Langridge had expressed an interest in the Project. Members **RESOLVED** Cllr Langridge represent the Town Council on the board of Trustees.

- (c) **Town & Larger Council's** – Cllr Turner advised the last meeting of the Group had taken place in the Public Hall at the invitation of the Town Council. Mr Michael Dower addressed the meeting on climate change issues. Lyme Regis had declared a 'plastic free' town, Bridport were also working towards that goal.
- (d) **DAPTC Western Area** – Cllr Turner advised of his appointment as Chairman of the Western Area Group, Cllr John Broom from Lyme Regis Town Council had been appointed Vice Chairman.

#### **2284 INCOME & EXPENDITURE**

The Town Clerk advised the upgrade to Omega account software had been successful and the change to income & expenditure accounting basis had resulted in a different way of presenting invoices for payment.

Members were circulated with a copy of the purchase daybook for August 2019 detailing invoices in the sum of £16,179.66 together with receipts in the sum of £3,203.18.

Members were circulated with a copy of the purchase daybook for September 2019 detailing invoices in the sum of £23,656.25 together with receipts in the sum of £84,724.06

Members **RESOLVED** to **APPROVE** the schedules, a copy of which is attached.

#### **2285 CHRISTMAS LIGHTS COMMITTEE**

Having previously been circulated members **NOTED** the minutes of the Christmas Lights Committee meeting held on 3<sup>rd</sup> September 2019 and 11<sup>th</sup> September 2019.

(a) **Min. No. 229 - Road Closure - Traffic cones**

Members **RESOLVED** to purchase 25 traffic cones to replenish the Councils supply.

There being no other items raised for discussion the Minutes were **ADOPTED**.

#### **2286 PUBLICITY & COMMUNITY ENGAGEMENT WORKING GROUP**

Having previously been circulated members **NOTED** the minutes of the Publicity & Community Engagement Working Group meeting held on 11<sup>th</sup> September 2019.

(a) **Min. No. 79 – Discover Beaminster Website**

Members **RESOLVED** to accept the quotation received from Sito Agency in the sum of £300 to link the Councillors profiles to their photographs in the Councillors section of the Website, funded via the existing Website budget.

#### **2287 CB3 – COMMUNITY BUS**

Cllr Turner advised –

- the bus continued to be well used with some peak time journeys at maximum capacity
- a new rear panel had now been fitted
- MOT and service were due week commencing 30<sup>th</sup> September 2019
- the destination board at the front of the vehicle required attention

Cllr Turner put forward the suggestion, in order to facilitate the financial administration of the CB3, in particular with regard to identifying concessionary travel and card payments, to open a separate HSBC account for the CB3. **RESOLVED** to open an account, the Chairman, Vice Chairman and Town Clerk to be the initial signatories for the account.

The Town Clerk advised of a minor accident involving the CB3 on Saturday 14<sup>th</sup> September which resulted in damage to a private motor vehicle, a quotation had been received for the repair. Members **AGREED** the Town Clerk seek a comparative quotation.

**2288 CONSULTATIONS**

No consultation documents had been received.

**2289 CORRESPONDENCE**

Correspondence had been received from:

- (a) **Axe Valley and West Dorset Ring & Ride** – a letter of thanks for the Council's financial contribution of £500. **NOTED.**
- (b) **Citizens Advice Bridport & District** – a letter of thanks for the Council's grant of £2,000. **NOTED.**
- (c) **Dorset Blind Association** – a letter of thanks for the Council's grant of £150. **NOTED.**
- (d) **Dr Robert Chandler, Natural History Museum** – members considered Dr Chandler's request for support to enable him to conduct research on the proposed development sites in Broadwindsor Road during the development. In light of remains found during past excavations in the area members welcomed the request and **APPROVED.**

**2290 PROGRESS REPORT**

Members had previously been circulated with the latest progress report, the content of which was **NOTED.**

- (a) **Clay Lane** – following the completion of the road safety scheme and the inference of a crossing point at the junction with Stoke Road attention has been drawn to vehicles parked outside Hogshill Stores and lack of clear vision when pedestrians attempt to cross the road. **AGREED** to make representation to Dorset Council.
- (b) **Works on the Highway** – attention was drawn to the amount of traffic lights currently in operation along the A3066 between Southgate and Monmouth Garden. Cllr Cheeseman enquired whether the Town Council had received prior knowledge to which the Town Clerk advised in the negative, **AGREED** to make representation to Dorset Council.
- (c) **Traffic speed** – Cllr Beswarick advised of a site meeting in Tunnel Road to discuss safety concerns, members **AGREED**, in principle to explore the purchase of a Speed Indicator Device.

The Town Clerk was asked to enquire whether another speed survey would be undertaken following the completion of the road safety scheme in Clay Lane.

Attention was drawn to the condition of the current Speed Indicator's as they were in need of cleaning/clearing vegetation.

- (d) **Christmas Lights Festival** – **AGREED** to make an appeal via social media for helpers, in particular for Santa's Grotto.
- (e) **Unwanted items** – the Town Clerk drew attention to a large amount of old signage, wood etc. that had accumulated at the side of the Public Hall, in light of the impending extension works she sought members approval to dispose of unwanted items. **AGREED.**

**2291 FUTURE AGENDA ITEMS**

No items were identified.

**2292 DATE OF NEXT MEETING**

The date of the next meeting would take place on Tuesday 29<sup>th</sup> October 2019.

**2293 MEETING**

The meeting which commenced at 7.00pm, closed at 8.40pm.

CHAIRMAN  
29<sup>th</sup> October 2019