



Beaminster Town Council

## **FINANCE & GENERAL PURPOSES COMMITTEE**

A meeting of the Beaminster Town Council Finance & General Purposes Committee will be held in the Skyrm Room, Public Hall on Tuesday 9<sup>th</sup> July 2019 at 7.00pm.

Town Clerk  
3<sup>rd</sup> July 2019

### **A G E N D A**

1. **APOLOGIES FOR ABSENCE**
2. **ELECTION OF CHAIRMAN**
3. **ELECTION OF VICE CHAIRMAN**
4. **MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 19<sup>TH</sup> MARCH 2019 (*attached*)**
5. **DECLARATIONS OF INTEREST**
6. **GRANT APPLICATIONS**  
To **CONSIDER** the following grant applications:
  - (a) **Bridport Citizens Advice** – to **APPROVE** the release of the grant funding with respect to the Beaminster Outreach project in the sum of £2,000
  - (b) **Axe Valley and West Dorset Ring & Ride** - to **CONSIDER** request for grant funding towards operational expenses. In the previous two years Beaminster has been the highest user of the service.
  - (c) **Beaminster St Mary's Academy** – to **CONSIDER** request for sponsorship of the annual firework display
  - (d) **Dorset Blind Association** – to **CONSIDER** request for grant funding to defray the costs incurred in helping blind and partially sighted people. Currently there are thirteen members living in Beaminster and six volunteers.
7. **BUDGET COMPARISON**
  - (a) To **NOTE** the actual against budget (Column A) position at 31<sup>st</sup> May 2019 (*attached*)

## 8. IT UPGRADES

Following the recent upgrade to fibre broadband attention has been drawn to two IT issues and **CONSIDER** costs:

- Upgrade of wireless equipment and systems to support new wireless standards and improve performance – this would include 3 new wireless units providing better coverage and performance as the current technology is too old to support the speeds offered by fibre broadband. A quotation has been provided in the sum of £520.00 + VAT (Budget Code 4076/400)
- Replacement desktop for Town Clerk – the Council's IT provider has advised that very soon they would be unable to support the software on the current machine (Windows 7). A quotation has been provided in the sum of £765.00 + VAT for a replacement machine (Budget code 4015/101)

## 9. HSBC BANK

(a) **Bank Mandate** – to **SIGN** new bank mandate

(b) **Business Online Banking** – To **CONSIDER** and **RESOLVE** transaction restrictions/limits and authorisation.

## 10. DISCOVER BEAMINSTER

To **NOTE** the development of the website is nearing completion however a degree of ongoing support would be required from website developer and marketing consultant for which terms of engagement are being discussed.

## 11. PUBLIC BODIES (Admission to Meeting) ACT1960

To **RESOLVE** that public and press be excluded from the meeting whilst discussion takes place on the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of leasing arrangements and staffing issues.

(a) **Fleet Club** – to **CONSIDER** Town Clerk's confidential report (*attached*)

(b) **Garage – Memorial Lane** – to **CONSIDER** basis on which the garage is re-let  
The current leasor has given notice of intention to vacate the garage in the coming weeks, guidance required on how to re-let.

(c) **Administration restructure** – to **CONSIDER** Town Clerk's confidential report (*attached*)

## 12. DATE OF NEXT MEETING

The date of the next meeting - Tuesday 19<sup>th</sup> November 2019