



Beaminster Town Council

COMMUNITY RESILIENCE PLAN 2023

V. April 23

**BEAMINSTER TOWN COUNCIL
8 FLEET STREET
BEAMINSTER, DORSET
DT8 3EF**

01308 863634

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1. INTRODUCTION

The term 'Resilience' refers to the ability to withstand and quickly recover from a difficult situation.

Significant work has been undertaken by the Central Government to ensure that the preparation for and the response to potential emergencies across the United Kingdom are undertaken within a common and agreed structure and to a common standard. The Civil Contingencies Act 2004 is the legislation which covers the requirement to prepare for emergencies and places a range of duties on a number of organisations essential to effective planning and response.

Beaminster Town Council has taken the lead on Community Resilience within Beaminster and have developed this Community Resilience plan to ensure measures are in place to react to a variety of emergency situations from within Beaminster providing support where there are delays in the arrival of a professional emergency response.

The plan provides the basic framework for a co-ordinated local response in the event of an emergency or prolonged emergencies. It is designed to be a self-help guide to the resources available within the community to support in a crisis. This plan will also provide information to the community on how the Community Resilience Team will support the town.

It is recognised that most emergencies will be dealt with efficiently and effectively by the Emergency Services and other supporting organisations. For more information on the Civil Contingencies Act 2004, the Emergency Services, the Local Resilience Form and other key response organisations please refer to *appendix D*.

2. THE AIM OF THE RESILIENCE PLAN

The aim of our community resilience is to assist residents, businesses and the whole community to **respond** and **recover** from any emergency.

The Plan provides an outline response towards potential emergencies, a key communication structure and contact details for incident management.

3. STRUCTURE

The plan is devised around the following three teams:

- **Emergency Response Team**

The Town Council has formed an Emergency Response Team (ERT) who coordinate Community Wardens and Volunteers to assist in times of an emergency or crisis. The ERT members are either Town Councillors or Town Council staff and are all members of the Town Council's Community Resilience Committee. The ERT will also liaise with the Emergency Services, Local Authority (Dorset Council), relevant agencies and the local community.

- **Community Wardens**

The Town of Beaminster has been split into different sectors and volunteer Community Wardens have each been allocated a sector within the town.

Sector areas and sector responsibilities are detailed on pages 17 & 18.

- **Volunteers**

A wider group of volunteers have also been identified to work with the Council's ERT to provide additional assistance particularly in the event of a prolonged emergency event such as a pandemic.

4. SCOPE

Geographical: – The plans covers the town of Beaminster however the Town Council proactively work with other Parish Council’s, Town Council’s and Dorset Council to help to provide a consistent approach to emergency response in the wider area.

ERT responsibilities: To lead a safe coordinated relief response to an emergency incident in Beaminster.

Community Wardens: Directed by the ERT the Community Wardens are trained volunteers to assist on the ground and provide information on the conditions of their sector to the ERT.

Volunteers: To assist on the ground as directed by the ERT.

Short term resilience

To provide a coordinated response to an emergency in the absence of the emergency services.

Long term resilience

To provide a coordinated response to the community for a prolonged period of time i.e Pandemic.

5. EXECUTION

5.1 Notification of an incident

The ERT can be alerted to emergencies from within the town or externally (from The Environment Agency, Dorset Council, Local Resilience Forum, Media, Met Office)

Some incidents, such as a flood alert on West Dorset Rivers and Streams, may not necessarily have direct impact on the town. This would be classed as a non-emergency.

Other incidents such as the Coronavirus Pandemic or prolonged power outage could have a serious impact on the town and therefore would be classed as an emergency.

The emergency may be pre-warned (flooding, snowfall, high winds, pandemic) or unexpected (accident, power outage, fire, stolen cashpoint). If the emergency is pre-warned the ERT should put plans in place prior to the event including communications to residents.

If the emergency is unexpected it is likely some initial action will have taken on the ground before the ERT meet but all efforts should be made to alert the ERT members who would then meet to assist with the recovery.

5.2 Activation

The Plan will be activated by Beaminster Town Council’s Emergency Response Team.

Emergency Response Team Members are:-

Councillor Craig Monks		07962 688224
Councillor Daniel Biggs		07881 981930
Mrs Samantha Pearce	01308 863634 (Office)	07971 533858

5.3 ERT Assessment Risk Assessments and Safety Protocols

Once an incident is raised the ERT will liaise to assess the situation. The ERT should gain full understanding of the incident, access the incident, identify risks, set protocols and agree a response.

The ERT should risk assess all actions and issue appropriate safety protocols to Community Wardens and/or Volunteers when responding to an emergency. Such protocols should be discussed verbally with the Wardens and volunteers and also sent directly to them in hard copy.

COMMUNITY WARDENS, VOLUNTEERS AND TOWN COUNCIL STAFF SHOULD NEVER PUT THEMSELVES AT RISK BY ENTERING DANGEROUS SITUATIONS

5.4 Response

Non-emergency: In the event of a Non-Emergency a response will **NOT** be activated. Details of the events will be logged and the ERT will stand down.

In an emergency: In the event of an emergency the ERT will convene at the designated **Control Centre** in the **Cowie Room at the Public Hall, 8 Fleet Street, Beaminster, DT8 3EF (ST480014), Tel: (01308) 863751**. The Public Hall would become the central point of communication.

If this is not possible the Control Centre will move to the Pavilion at the Memorial Playing Field, DT8 3AL just off Hogshill Street (Grid Ref: ST479015). The keyholder for the Pavilion is Mrs Kath Crabb (01308) 863148.

The ERT should, if necessary, call the Emergency Services on 999 giving as many accurate details as possible, including the nature and exact location of the incident. The ERT should also contact the Dorset Council's Emergency Planning Officers and they will immediately put their resources on standby to help and take control of the incident if required. It is important to recognise that in the event of a regional or national incident help from the Emergency Services, Dorset Council and other organisations could be limited.

Emergency Services

Police, Fire and Rescue, Ambulance, Coastguard: Call 999

Dorset Council's Emergency Planning Officers:

Nigel Osbourne 01305 224953 (Office) or 07808 302750 (Duty Officer - Out of hours)

Jess Rice 01305 838023 (Office) or 07964 379758 (Duty Officer - Out of hours)

Environment Agency

Incident Hotline: 0800 80 70 60

Duty Officer: Number held by the ERT

Western Power Distribution

Emergency Line: 0800 6783 105 or call 105

Wessex Water

24 hour service: 0345 600 4 600 (24 hours)

5.4.1 Community Wardens

The ERT will liaise with the Community Wardens and if directed each Warden should:-

- Enter their allocated Sector wearing the high vis vest, jacket and trousers as necessary. If telecoms are down a hand held radio set can be collected from the Control Centre.
- Follow all safety protocols issued by the ERT.
- Evaluate the area using the **METHANE** acronym :-
 - **M**ajor Incident Declared
 - **E**xact location
 - **T**ype of incident
 - **H**azards
 - **A**ccess
 - **N**umber and type of casualties
 - **E**mergency services present and required?
- Feed all information back to the ERT at the Control Centre
- If appropriate and safe take casualties/persons affected to the Rest Centre
- Keep an incident log to record all activities for the duration of the emergency
- Give regular up-dates from their Sector to the ERT. Clear precise information is necessary.
- On arrival of the Emergency Services the Wardens (in the absence of the ERT) should provide clear information on their sector and if appropriate identifying any vulnerable residents.

Community Wardens should be prepared to be flexible in helping other sectors if the need arises.

5.4.2 Volunteers

The ERT will contact volunteers to assist if required. The volunteer database is held by the ERT. All volunteers should be screened via a questionnaire to ensure they meet the criteria for the role. The criteria will vary depending on the nature of the emergency and role. The ERT should identify a designated space for volunteers to use as a base for the duration of any emergency. The space should provide kitchen and toilet facilities.

5.4.3 Rest Centre

If necessary the Public Hall, 8 Fleet Street, Beaminster DT8 3EF should be opened as a Rest Centre to offer residents/visitors a safe place for the duration of the emergency. A register must be kept with details of all persons entering the hall. All persons must also sign out when leaving the hall. First aiders should be available on site to assist. Volunteers should also be on site to offer refreshments and assistance. It should be recognised that any persons entering the rest centre may have a pet(s).

5.4.4 Communications Strategy

All communications with the press or media should be dealt with by the Town Council's Emergency Response Team and where appropriate in conjunction with the Emergency Services and/or Local Authority.

The ERT are also responsible for communications to Beaminster residents and the wider community. The Public Hall should be used as a central point of communication, posters should go up in the town and information should be posted on the Town Council's social media platforms. In the event of prolonged emergencies it may be appropriate print information leaflets and deliver to every house in the town.

Please refer to the Communications Strategy in *appendix C*.

5.4.5 Monitoring and Evaluation

The ERT will maintain communications with the Community Wardens, Emergency Services, Local Authorities and any other agencies involved (Environment Agency, Utility companies etc) and should continually monitor and evaluate events and respond accordingly.

5.4.6 Law and Order

Every effort should be made to contact and make use of the local Police.

5.4.7 Logging Events

The ERT are responsible for maintaining an incident log of all occurrences throughout the duration of the emergency.

5.4.8 Stand down and De-brief

Once an incident is over the ERT will call the Wardens to stand down.

A debrief meeting will be held with the ERT and Community Wardens following any emergency event to identify areas of strength and weakness within the plan and what lessons could be learned.

5.5 Councillors role during and emergency

Councillors on the Community Resilience Committee have an active role within the plan. Additional Councillors will not have a role unless specifically requested by the ERT.

5.6 Vulnerable People

The aim is to identify vulnerable residents through sector knowledge. During an incident the ERT should issue communications to encourage residents to look in on their neighbours and to report in if they had any concerns. Many organisations/agencies/businesses hold their own vulnerable lists however Beaminster Town Council would not gain access to these due to GDPR.

There are four assisted living sites in Beaminster as follows:

Provision	Address	Contact number
Glebe Court	Barnes Lane, Beaminster, DT8 3EZ	No central number
Hanover Court	Hogshill Street, Beaminster, DT8 3LR	01308 863424
Abbeyfield House	Yarn Barton, Beaminster DT8 3EQ	01308 863210
St. Mary's Gardens	Clay Lane, Beaminster DT8 3DB	No central number

5.7 First Aid

A number of Community Wardens and Town Council staff are first aid trained. Details are held by the ERT.

Beaminster also has the following Doctors surgeries in the town and a pharmacy.

Provision	Address	Contact Number
Barton House Surgery	Yarn Barton, Beaminster DT8 3EQ	08444772444
Tunnel Road Surgery	24 Tunnel Road Beaminster DT8 3AB	01308 861800
Beaminster Pharmacy	20 Hogshill Street, Beaminster DT8 3AA	01308 862288

6 RESOURCES

6.1 PPE and Equipment

Any emergency equipment used by the ERT/Community Wardens should be regularly checked for stock/functionability.

The inventory of equipment is as follows:

PPE: Each Community Warden will be issued with a hi-viz waterproof jacket and trousers, a hi-viz tabard, steel toe capped wellington boots, a head torch and a whistle.

Hand held radio sets: Hand held radios are available in the Public Hall and should be issued by the ERT to Community Wardens as required.

Grab bag First Aid kits: The ERT will provide a number of grab bag first aid kits for use by trained Community Wardens.

Defibrillators: A defibrillator is available at the entrance to the Fleet Club at 8 Fleet Street, Beaminster DT8 3EF. A further defibrillator is located on the external wall at the Masonic Hall, 3 Bridport Road, Beaminster DT8 3LU.

Emergency lights: A number of emergency lights are available at the Public Hall for use inside the building in the event of a prolonged loss of power.

Generator: A generator is available for use at the Public Hall in the event of a prolonged loss of power.

6.2 Training

ERT members and Community Wardens will receive training in key areas such as attending Flood Warden training days, first aid training courses, online learning studies and meeting with relevant organisations to understand more about the infrastructure within Beaminster.

6.3 Budget

The Town Council will include in their annual budget provision for Community Resilience. The sum should provide for PPE, training and any equipment required.

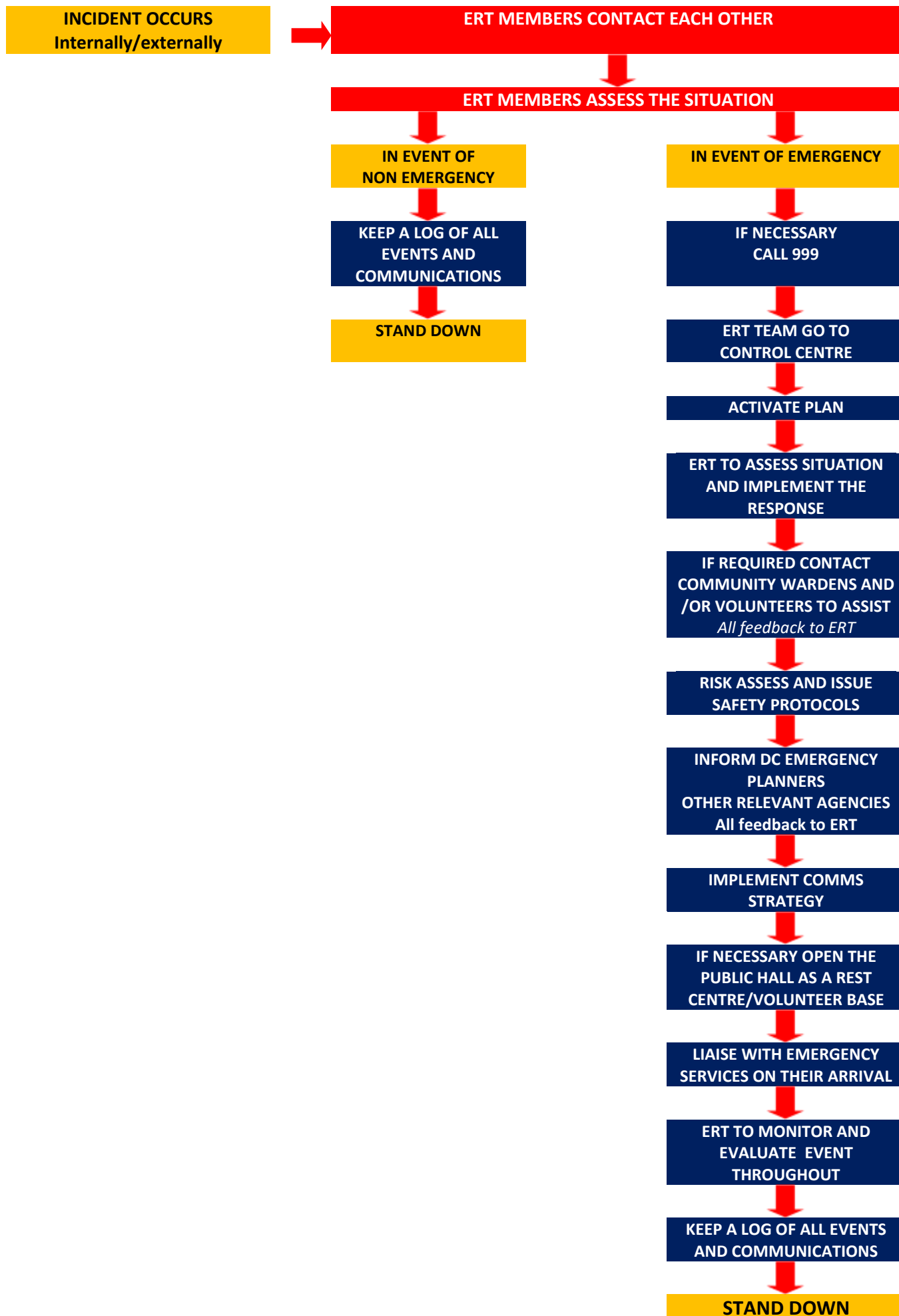
7 REVIEW

This Emergency Plan is to be reviewed and updated on an annual basis.

Desktop or other exercises should be held in line with plan revisions, in conjunction with the local Authorities or agencies (Dorset Council/Environment Agency), to ensure the structure of the Community Resilience Plan is still relevant and functions efficiently.

Community Wardens will be responsible for collating and updating the information concerning their sector, which should be passed to the Emergency Response Team for inclusion in the plan.

8. ACTIVATION TRIGGERS FOR EMERGENCY RESPONSE TEAM (ERT)



9. IDENTIFYING POTENTIAL EMERGENCIES IN BEAMINSTER

Being prepared for all potential emergencies in our town is certainly impossible however we have identified some potential scenarios and how we could react to them.

IMPACT OF EVENT ↓	LIKELIHOOD OF EVENT →				
	LOW	MEDIUM / LOW	MEDIUM	MEDIUM/HIGH	HIGH
LIMITED					
MINOR				Road Traffic Accident	
MODERATE					
SIGNIFICANT	<ul style="list-style-type: none"> • Hazardous material spillage • Widespread fire • Explosion 		<ul style="list-style-type: none"> • Food shortage • Flooding • Snow/Cold • Heatwave • Loss of critical utilities 	Cost of living crisis	
CATASTROPHIC					Pandemic

9.1 HAZARDOUS MATERIAL SPILLAGE

A hazardous spillage must be handled by the Emergency Services. Please note ERT and Community Wardens must not enter the spill zone or handle toxic materials.

9.1.1 ERT Considerations when responding to a hazardous material spillage

- Activate plan.
- Call 999.
- Ensure the safety of those persons present.
- Keep the general public well away from scene.
- Inform Dorset Council Emergency Planning Team and the Environment Agency.
- Attempt to identify the material spilt (do not enter spill zone to do this).
- If safe to do so, eyewitnesses should remain at hand to allow any relevant information to be passed on to the emergency services on arrival.
- Advise the Emergency Services on their arrival of the nature of the incident and the identity of the hazardous material.
- Advise the Environment Agency if any substances have been seen to enter rivers or drains.
- Community Wardens should try to ensure that any contaminated people stay in the vicinity for de-contamination and the advice of the Ambulance and Fire and Rescue services are followed.
- Open the Public Hall as a rest centre.
- Public Hall to be the central point of communication and appropriate comms plan should be implemented.

9.1.2 Proactive considerations relating to a hazardous material spillage

To be aware of the response procedures.

9.2 WIDESPREAD FIRE

An individual fire would be dealt with efficiently and effectively by Dorset & Wiltshire Fire and Rescue Service and would cause minimal disruption to the town. A widespread fire in Beaminster could have serious consequences for the town.

9.2.1 ERT Considerations when responding to a widespread fire

- Activate plan.
- Call 999.
- Inform Dorset Council's Emergency Planning Team.
- Ensure the safety of those persons present.
- Keep the general public well away from scene.
- If safe to do so, eyewitnesses should remain at hand to allow any relevant information to be passed on to the emergency services on arrival. If not safe to do so contact details can be taken.
- Open the Public Hall as a rest centre.
- Public Hall to be the central point of communication and appropriate comms plan should be implemented.

9.2.2 Proactive considerations relating to a widespread fire

To be aware of the response procedures.

9.3 EXPLOSION

The event of an explosion must be handled by the Emergency Services. Please note ERT and Community Wardens must not enter the danger zone.

9.3.1 ERT Considerations when responding to an explosion

- Activate plan.
- Call 999.
- Inform Dorset Council's Emergency Planning Team.
- Evacuate the area.
- Keep general public well away from scene.
- If safe to do so, eyewitnesses should remain at hand to allow any relevant information to be passed on to the emergency services on arrival. If not safe to do so contact details can be taken.
- Advise the Emergency Services of any details on their arrival.
- Open the Public Hall as a rest centre.
- Public Hall to be the central point of communication and appropriate comms plan should be implemented.

9.3.2 Proactive considerations relating to an explosion

To be aware of the response procedures.

9.4 FOOD SHORTAGE

A food shortage may be a response to a wider emergency in the local area or as a result of climate change, global politics or global supply.

9.4.1 ERT Considerations when responding to a food shortage

- Activate plan.
- Inform Dorset Council's Emergency Planning Team.
- Identify sources of food within the town. Contact Co-op, Spar, pubs, restaurants, Foodbank, Community Fridge and Allotment Association.
- Engage volunteers and put them on standby (volunteer database is held by the ERT).
- Set up a food hub in the town.
- The Public Hall to be the central point of communication and appropriate comms plan should be implemented.

9.4.2 Proactive considerations relating to a food shortage

Proactively link in with local Co-op, Spar, pubs, restaurants, Foodbank, Community Fridge and Allotment Association.

9.5 FLOODING

The Environment Agency (EA) are the UK lead on flooding. The EA issue flood alerts, flood warnings, carry out preventative operations such as regular checks of equipment, monitoring of output from their equipment, monitoring weather patterns and clearing trash screens.

The ERT have written an in depth Flood Plan to follow in the event of severe flooding in Beaminster.

9.5.1 ERT Considerations when responding to a Flood Event

Activate Flood Plan in appendix E

Flood Risk Map available on page 35

Public Hall to be the central point of communication and appropriate comms plan should be implemented.

9.5.2 Proactive considerations relating to a Flood Event

- Residents in areas vulnerable to flooding are advised to sign up to receive flooding advice and prepare their properties in advance <https://www.gov.uk/sign-up-for-flood-warnings>
- Residents are advised to build up a basic emergency pack of non-degradable foodstuffs, essential household items and bottled water. This will help to minimise the impact of any disruption in the supply of food due to flooding and will also assist should residents become confined to their homes. Torches, batteries and a charged power pack should also be stored in the event of the utilities going down in the bad weather.
- Community Wardens should be aware of vulnerable residents in their Sector.
- Community Wardens should regularly check their area and report any blocked drains, blocked trash screens, unusual items in a watercourse or any other matters of concern.
- The ERT and Community Wardens should encourage residents to identify friends and neighbours to assist them in times of need.
- The ERT should liaise with the Flood Risk Management Team at Dorset Council on high risk areas to ensure measures are taken to reduce the risk of flooding in that area.
- All Wardens should have the access code to the sandbag store located at the Public Hall, 8 Fleet Street, Beaminster DT8 3EF.
- ERT and Wardens to sign up to Met Office Weather Warnings <https://www.metoffice.gov.uk>
- Monitor river levels <https://check-for-flooding.service.gov.uk/station/3281>

9.6 SNOW AND WINTER WEATHER

Dorset Council's Highways team work to ensure communities stay connected via priority routes.

The ERT have written more detailed Winter Maintenance Plan to follow in the event of severe winter weather in Beaminster.

9.6.1 ERT Considerations when responding to snow and cold

Activate Winter Maintenance Plan in appendix F.

Public Hall to be the central point of communication and appropriate comms plan should be implemented.

9.6.2 Proactive considerations relating to snow and cold

- Residents are advised to build up a basic emergency pack of non-degradable foodstuffs, essential household items and bottled water. This will help to minimise the impact of any disruption in the supply of food due to extreme winter weather and will also assist should residents become confined to their homes. Torches, batteries and a charged power pack should also be stored in the event of the utilities going down in the bad weather.
- Community Wardens should be aware of vulnerable residents in their Sector.
- The ERT and Community Wardens should encourage residents to identify friends and neighbours to assist them in times of need.
- The Town Council should ensure their community grit bins are full.
- ERT and Wardens to sign up to Met Office Weather Warnings <https://www.metoffice.gov.uk>

9.7 HEATWAVE

The UK has experienced higher maximum temperatures and longer warm spells over the last two decades.

9.7.1 ERT Considerations when responding to a heatwave

- Activate Plan
- Inform Dorset Council's Emergency Planning Team.
- Public Hall to be the central point of communication and appropriate comms plan should be implemented.

9.7.2 Proactive considerations relating to a heatwave

- Contact Co-op, Spar, pubs, restaurants, Foodbank, Community Fridge regarding the availability of bottled water in the town.
- Potentially set up water stalls in Beaminster Square.
- Residents are advised to build up a basic emergency pack of non-degradable foodstuffs, essential household items and bottled water. This will help to minimise the impact of any disruption in the supply of food due to a heatwave and will also assist should residents become confined to their homes. Torches, batteries and a charged power pack should also be stored in the event of the utilities going down in the extreme weather.
- Community Wardens should be aware of vulnerable residents in their Sector.
- The ERT and Community Wardens should encourage residents to identify friends and neighbours to assist them in times of need.
- ERT and Wardens to sign up to Met Office Weather Warnings <https://www.metoffice.gov.uk>

9.8 LOSS OF CRITICAL UTILITIES

A prolonged loss of critical utilities can be very serious. The utility companies are responsible for restoring services.

9.8.1 ERT Considerations when responding to a loss of critical utilities

- Activate plan.
- Inform Dorset Council's Emergency Planning Team.
- Open the Public Hall as a rest centre.
- ERT to contact Dorset RAYNET.
- Public Hall to be the central point of communication and appropriate comms plan should be implemented.

9.8.2 Proactive considerations relating to a loss of critical utilities

- Residents are advised to build up a basic emergency pack of non-degradable foodstuffs, essential household items and bottled water. This will help to minimise the impact of any disruption in the supply of food due to utility failure and will also assist should residents become confined to their homes. Torches, batteries and a charged power pack should also be stored in the event of the utilities going down.
- Community Wardens should be aware of vulnerable residents in their Sector.
- The ERT and Community Wardens should encourage residents to identify friends and neighbours to assist them in times of need.
- ERT have Emergency Lighting and a generator.
- Hand held radios available at Control Centre.

9.9 ROAD TRAFFIC ACCIDENT

Any RTA event must be handled by the Emergency Services.

9.9.1 ERT Considerations when responding to a road traffic accident

- Activate Plan.
- Call 999
- Keep general public well away from scene.
- If safe to do so, eyewitnesses should remain at the scene to allow any relevant information to be passed on to the emergency services on arrival.
- The Public Hall can be used as a rest centre if required.

9.9.2 Proactive considerations relating to a road traffic accident

To be aware of the response procedures.

9.10 COST OF LIVING CRISIS

The energy crisis, rise in food costs and soaring interest rates have meant some residents are unable to meet the costs of their utility bills, mortgages and weekly shop.

9.10.1 ERT Considerations when responding to a cost of living crisis

- Public Hall to be the central point of communication and appropriate Comms plan implemented.
- Signpost to help available in the town.
- Set up an emergency food hub at the Public Hall.
- Set up warm hubs throughout the town.
- Pool resources within the town. Coop, foodbank, pubs and cafes.

9.10.2 Proactive considerations relating to a cost of living crisis

Liaise with other organisations and businesses in the town to ask how they can assist.

9.11 PANDEMIC

Whilst Central Government and Public Health England led the UK response to the Covid 19 Pandemic, the Town Council led Beaminster's response during the lockdowns of 2020/2021. Valuable experience has been gained through providing support to the residents of Beaminster during this unprecedented period of time.

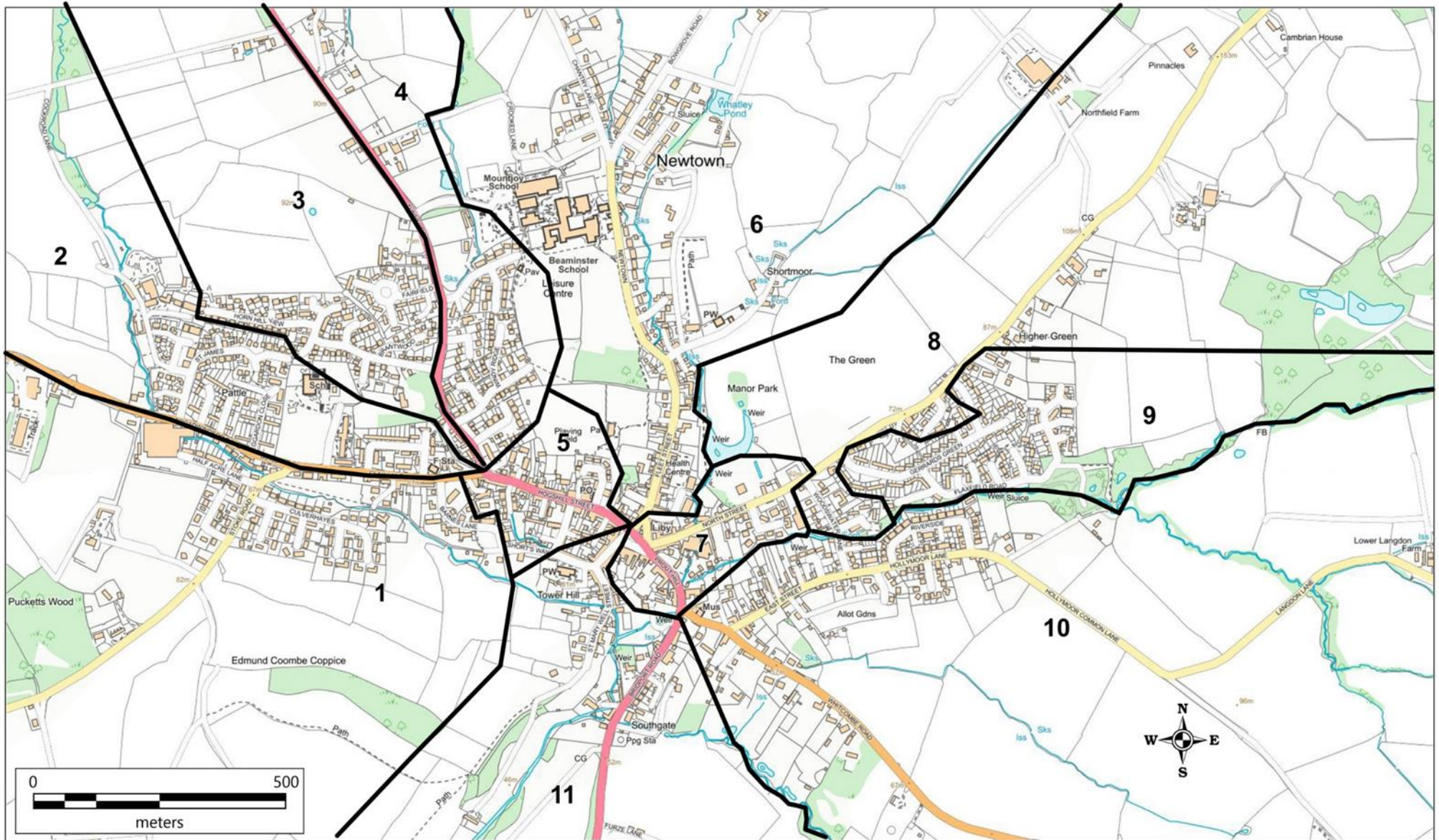
9.11.1 ERT Considerations when responding to a pandemic.

- Activate Plan.
- Engage volunteers and put them on standby (volunteer database is held by the ERT).
- Identify existing resources available within Beaminster and note any gaps or shortfalls. For example what food retailers are trading? Do they offer a delivery service for residents? What medical centres are available? How do they envisage getting medication to residents?
- Public Hall to be the central point of communication and appropriate comms plan implemented.
- Liaise with Dorset Council's Emergency Planning Team to gain advice and inform them of the ERT's intended actions.
- Work with neighbouring Parish and Town Councils.
- Work with outside organisations to assist with helping the vulnerable residents in the town. For example, The Foodbank, The Prout Bridge Project, The Church, the Schools, Social Prescribers, Doctors, the Pharmacy, Dorset Mind.
- Create a secure database of residents needing assistance.
- Set up volunteer response teams to support the community with access to food, delivery of prescriptions/medical supplies, mental health/wellbeing support, advice etc.
- The Public Hall to be used as a neutral medical centre/vaccination centre if required.

9.11.2 Proactive considerations relating to a pandemic.

- As a pandemic is likely to hit shops and businesses, residents are advised to build up a basic emergency pack of non-degradable foodstuffs, essential household items and bottled water. This will help to minimise the impact of any disruption in the supply of food and will also assist should residents become confined to their homes.
- Community Wardens should be aware of vulnerable residents in their Sector.
- The ERT/Community Wardens should encourage residents to identify friends to assist them in times of illness. This can be achieved via promotional events, social media campaigns and by talking to residents in the town.

10. SECTOR AREAS AND WARDEN RESPONSIBLE		
SECTOR	AREA COVERED	WARDEN(S) RESPONSIBLE
1	South side of Clay Lane and Broadwindsor Road, Barnes Lane, Part of Shorts Lane, Stoke Road, Culverhayes, Barrowfield, Greens Cross Drive, Half Acre, Stoke Water House.	ALL WARDEN DETAILS ARE HELD ON RECORD BY THE EMERGENCY RESPONSE TEAM
2	North side of Clay Lane and Broadwindsor Road, Hogshill Mead, St. Mary's Gardens, Primary School, Eggardon Close, Lewesdon Close, Pilsdon Close, Industrial Area, St. James, Cockroad Lane.	
3	West side of Tunnel Road, The Lodge, The Beeches, Brantwood, Horn Hill View, Fairfield, Horn Park.	
4	East side of Tunnel Road, Myrtle Close, Windy Ridge, Styles Close, Monmouth Gardens, West Part of Crooked Lane.	
5	Hogshill Street, Hanover Court, School House Close, Shadrack Street, Tanyard, Part of Shorts Lane, Champions Gardens.	
6	Fleet Street, Pines Mews, Yarn Barton, Shortmoor, Barnfleet, Newtown, Chantry Lane, Millfield, Bowgrove Road, Meerhay, East Part of Crooked Lane.	
7	The Square, Foreplace, Prout Hill, Prout Bridge, North Street, Manor Gardens.	
8	The Green, Part of Woodswater Lane, Willow Grove, Middle Green, Higher Green, White Sheet Hill, Beaminster Down.	
9	Gerrards Green, Flaxfield, Hardy Close.	
10	Whitcombe Road, East Street, The Brit, Hollymoor Lane, Hollymoor Close, Hollymoor Gardens, Riverside, Langdon, Storridge, Part of Woodswater Lane.	
11	Bridport Road, Southgate, Furze Lane, Parnham, St Mary Well Street, Church Street	



BEAMINSTER SECTOR MAP

Ref:BTC
Date: 15/02/2023
Scale:1:10000
Drawn by:ASB
Cent X: 348,200
Cent Y: 101,537



© Crown copyright and database rights 2023
 OS 0100060963. Aerial Photography ©
 UKPerspectives 2002 & © Getmapping 2005, 2009
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 Limited (2017 onwards)

11. EMERGENCY CONTACT DETAILS

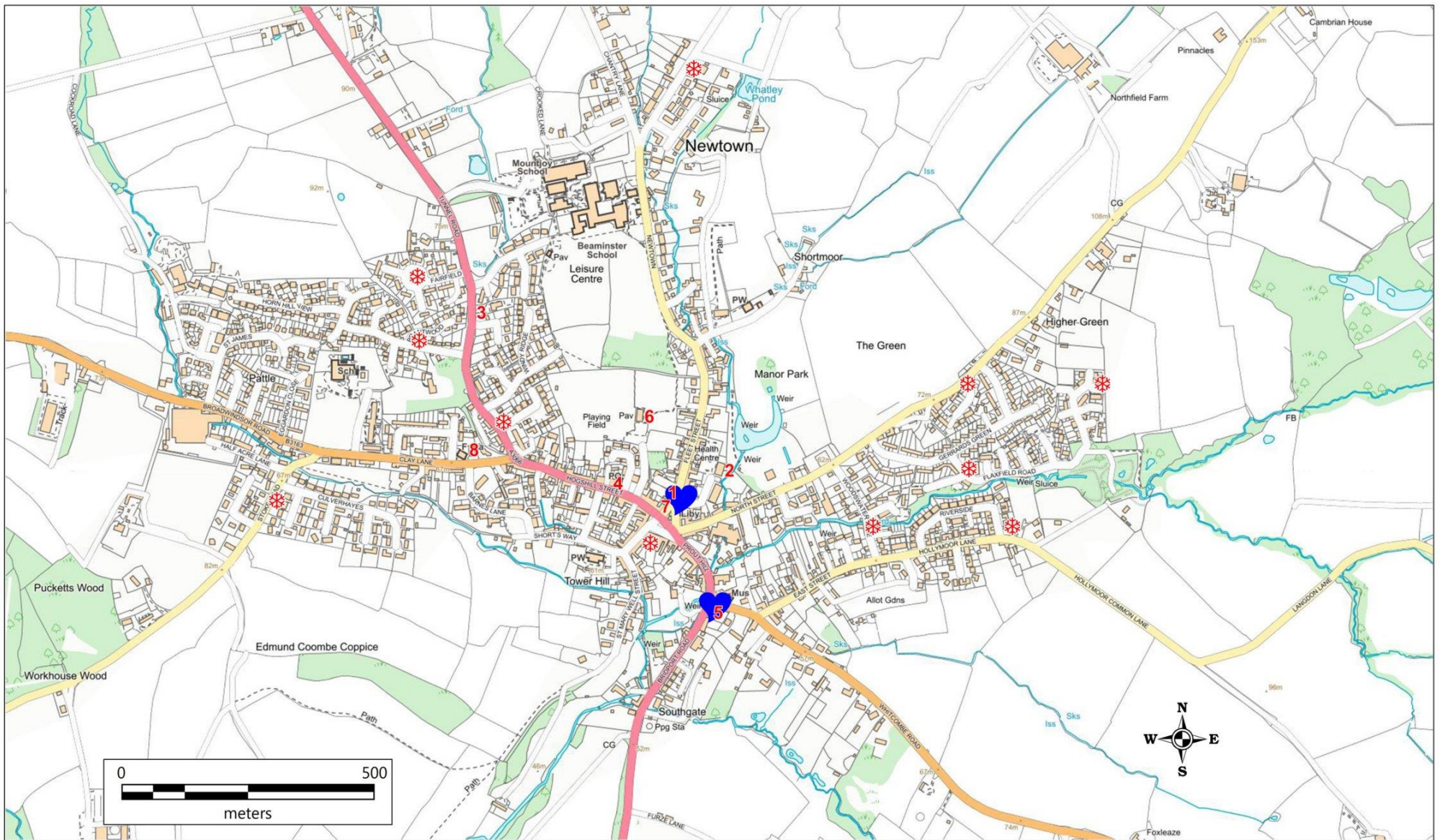
ORGANISATION	RESOURCE	TELEPHONE	CONTACT ADDRESS	COMMENTS
British Telecom	Telephone	0800 223388	British Telecom 81 Newgate Street, London EC1A 7AJ	
British Red Cross	Aid	03004 561155		
Civil Contingencies Unit	Emergency Planning		CCU Offices, Dorset Police HQ, Winfrith, Dorset, DT2 8DZ	
Defra	Advice on Environment, Food & Rural Affairs	03459 335577		
Dorset Ambulance Service	Medical	999	Dorchester Ambulance Station, 27 Lubbecke Way, Dorchester, Dorset DT1 1QL	Non-emergency number 01392 261500
Dorset Council	Emergency Planning	Nigel Osbourne 01305 224953/ 07808 302750 Jess Rice 01305 838023 / 07964 379758	County Hall, Colliton Park, Dorchester, Dorset DT1 1XJ	Contact: Nigel Osbourne Contacts: Jess Rice
Dorset Direct	Highways		County Hall, Colliton Park, Dorchester, Dorset DT1 1XJ	Out of Hours Emergency Line
Dorset Fire and Rescue Service	Fire Fighting	999	Peverell Ave W, Poundbury, Dorchester, Dorset DT1 3SU	01722 691000
Dorset Mind	Mental Health support	0300 123 3393	Dorset Mind, 8 Stratfield Saye, 20-22 Wellington Road, Bournemouth. BH8 8JN.	
Dorset Police	Law and Order	999	Bridport Police Station, Tannery Road DT6 3TP	Non emergency number 101
Dorset Search and Rescue	First Aid/Search and Rescue		PO Box 5988 Dorchester, Dorset DT1 9AF	Contact: via Dorset Council Emergency Planning Team
Environment Agency	Flooding/Pollution Control	03708 506506 (General enquiries) 0800 807060 (Incident hotline) 0345 9881188 (Floodline 24hr)	Rivers House, Sunrise Business Park, Higher Shaftesbury Road, Blandford Forum. Dorset DT11 8ST	Contact: Lisa Milton
Help and Care	Support	0300 111 3303	Airfield Way, Christchurch BH23 3TS	www.helpandcare.org.uk
Help and Kindness	Support	01305 595958	Agriculture House Acland Road Dorchester DT1 1EF	www.helpandkindness.co.uk
Magna	Housing Association	01305 216000	Hollands House, Poundbury Road, Dorchester Dorset DT1 1SW	
National Grid	Gas	0800 111 999	1-3 Strand, London WC2N 5EH	
National Grid	Electricity	0800 6783105	1-3 Strand, London WC2N 5EH	Call 105 in an Emergency
NHS	Medical Assistance	111	N/A	
Wessex Water	Water or sewerage	0345 600 4600	Claverton Down Road, Bath BA2 7WW	

12. LOCAL EMERGENCY RESOURCES

BUSINESS/ORGANISATION/ SERVICE	CONTACT	CONTACT ADDRESS	TELEPHONE	RESOURCES AVAILABLE
Barton House Medical Practice	Reception	Barton House Surgery, Yarn Barton, Beaminster, Dorset	01308 861938	Medical
Bartletts		St Andrews Industrial Estate, Bridport DT6 3EX	01308 422204	Machinery repairs
Beaminster Charities	John Groves	24 Church Street, Beaminster Dorset DT8 3BA	01308 862192	Financial assistance
Beaminster Pharmacy	Mike Hewitson	20 Hogshill Street, Beaminster, Dorset DT8 3AA	01308 862288	Medical and Pharmaceutical Supplies
Beaminster Pre-School	Mandy Broster	St Mary's Gardens, Clay Lane, Beaminster, Dorset	01308 863959	Use of facilities
Beaminster School	Headteacher: Keith Hales	Newtown, Beaminster, Dorset	01308 862633	Professional personnel, laboratories, catering facilities, some transport, helicopter landing area
Beaminster Town Council	Samantha Pearce	The Public Hall, 8 Fleet Street, Beaminster, Dorset DT8 3EF	01308 863634	Local Council
BEG Electrical	Brian Gale	45 Clay Lane, Beaminster, Dorset	07967 598884	Emergency electrical repairs
Bradfords Building Supplies		Sea Road South, Bridport Dt6 3DW	01308 422324	Building supplies
Bridport News		Fleet House, Granby Industrial Estate, Hampshire Road Weymouth, DT4 9XD	01308 455904	Local Media
Bridport Town Council	Will Austin	Rax Lane, Bridport DT6 3JP	07972 240447	
Buglers Ltd	John Bugler	Buglers Ltd, Broadwindsor Road, Beaminster, Dorset	01308 862239	Lifting & welding equipment Towing vehicle available Distribution of sandbags, diesel
Co-op	Duty Manager	23-24 The Square, Beaminster Dorset	01308 862226	Food/Supplies
Cllr. Daniel Biggs	Daniel Biggs	N/A	07881 981930	Generator and catering equipment.
Defibrillators	Council Office Masonic Hall	At the Public Hall, 8 Fleet Street, Beaminster DT8 3EF 3 Bridport Road, Beaminster Dt8 3LU	01308 863634	Call 999 from location to access defibrillator
Evans Plant Hire		Unit 3, Westway Business Park, Bridport DT6 5HR	01308 422446	Power tool hire
First Aid	Samantha Pearce	The Public Hall, 8 Fleet Street, Beaminster DT8 3EF	01308 863634	First Aid
Foodbank	Helen Smith	Prout Bridge	07434 654652	Food
Fowlers Hire		St Andrews Trading Estate, Bridport DT6 3EX	01308 424469	Power tool hire
Honeysuckle Veterinary Surgery	Reception	Honeysuckle Veterinary Surgery, Tunnel Road, Beaminster, Dorset	01308 862312	Veterinary Surgeon
IFF	Chris Powell	6 North Street, Beaminster, Dorset	01308 862216	Van and fork lift truck

12. LOCAL EMERGENCY RESOURCES continued

BUSINESS/ORGANISATION	CONTACT	CONTACT ADDRESS	TELEPHONE	RESOURCES AVAILABLE
Kitson & Trotman	Jason Hodnett	Champions, Hogshill Street, Beaminster, Dorset	01308 862313	Legal advice
Masonic Hall	N/A	Beaminster Masonic Hall, 3 Bridport Road, Beaminster, Dorset DT8 3LU	N/A	Defibrillator
Morrisons	Duty Manager	West Bay Rd, Asker Meadows, Bridport DT6 4SB	01308 420621	Food/Supplies/Petrol/Diesel
Mr Motor	Martyn Wright	1 Whitcombe Road, Beaminster, Dorset	01308 863207	Recovery vehicles
Pavilion at the Memorial Playing Field	Kath Crabb	1 Myrtle Close, Beaminster, Dorset	01308 863148	Key holder to Pavilion
Prout Bridge Project	Paula Tuff	6 Prout Bridge, Beaminster DT8 3AY		Space and facilities
Raynet	Kelvin Crocker		07788 651181	Telecommunications
Robbie Roskell Architectural Consultant	Robbie Roskell	23 Hogshill Street, Beaminster Dorset DT8 3AE	01308 861095	Office space, four wheel drive vehicle
Snowplough Team	Ed Bowditch/James Bowditch	N/A	01308 488214	Snowploughing
SPAR at Hogshill Stores	David Allen	39-41 Clay Lane, Beaminster DT8 3BX	01308 863353	Food/Supplies
St John's Catholic Church	Richard Meyer	The Presbytery, 36 Victoria Grove, Bridport, Dorset, DT6 3AD	01308 424754	Catholic Church
St. Mary's Church	David Baldwin	N/A	01308 862150	C of E Church
St Mary's Academy	Headteacher: Darren Marklew	St Mary's Gardens, Clay Lane, Beaminster, Dorset	01308 862201	Use of facilities, warm spaces, helicopter landing area
The Strode Room	Wendy Simmons	N/A	01308 863577	Meeting/rest area
Tunnel Road Doctors Surgery	Reception	Tunnel Road Surgery, Tunnel Road, Beaminster, Dorset	01308 862225	Medical
Wessex 4 x 4	Contact Via Dorset Council	County Hall, Colliton Park, Dorchester, Dorset DT1 1XJ	07964 379758 (Jess Rice)	Assistance with transportation (Taking Drs to work etc.)
Women's Institute	Linden Boothby	N/A	07774 163927	Volunteers/Assistance



 **Grit Bins**

1 Beaminster Public Hall, 8 Fleet Street, DT8 3EF

5 Masonic Lodge, 3 Bridport Road, DT8 3LU

 **Defibrillators**

2 Barton House Medical Practice, DT8 3EQ

6 The Pavilion, Memorial Playing Fields, DT8 3AE

3 Tunnel Road Surgery, 24 Tunnel Road, DT8 3AB

7 The Sandbag Store, Beaminster Public Hall, DT8 3EF

4 Beaminster Pharmacy, 20 Hogshill Street, DT8 3AA

8 Fire Station, Clay Lane, DT8 3BU

Ref:BTC

Date: 14/03/2023

Scale:1:10000

Drawn by:ASB

Cent X: 348,142

Cent Y: 101,512



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APPENDIX A: REST CENTRE REGISTER

REST CENTRE REGISTER					
LOCATION: PUBLIC HALL, 8 FLEET STREET, BEAMINSTER DT8 3EF					
DATE:					
NAME:	ADDRESS	PHONE NUMBER(S)	ADDITIONAL COMMENTS i.e. medication, pets etc.	TIME IN	TIME OUT

APPENDIX B: INCIDENT LOG SHEET

EMERGENCY RESPONSE TEAM/COMMUNITY WARDEN LOG SHEET

INCIDENT:

DATE:

TIME:	CONTACT i.e. Community Warden, Police, Environment Agency etc.	DETAILS	ACTION TAKEN

NOTES

APPENDIX C: COMMUNICATIONS STRATEGY

Communications Strategy

In preparedness for an emergency the Town Council's Emergency Response Team (ERT) should:-

Design a leaflet template. This will speed up the printing of leaflets which can then be delivered to each household to reassure residents that help is available within the town.

Social media pre-set text.

To prepare text for a social media post. This text would be posted to Facebook, Instagram and Twitter.

Example

'Beaminster Town Council's Community Resilience Team are putting plans in place to support our community as the situation unfolds. We are liaising with Dorset Council's Emergency Planning team and local community groups to ensure those who need support will receive it.

If you are in need of help simply contact Beaminster Town Council on 01308 863634.

How you can help?

Residents can help by checking in on family members and neighbours. Furthermore if you feel you would be willing and able to volunteer please contact the Assistant Town Clerk at assistanttownclerk@beaminster-tc.gov.uk '

An image of leaflet should also be attached to the post.

Website pre-set text template

Post the same information posted to social media to the website

Information screens

Share the same information posted to social media via the information screen(s).

Posters

Share the same information on posters placed throughout the town.

A-frames

For all emergency incidents an A frame should be sited outside the Public Hall and in the Square with information regarding the incident and any help provided.

Whiteboard

A whiteboard for inside the Public Hall should also be provided to inform members of the public and volunteers.

Standard protocol for dealing with press

Communications with the media should be via one point of contact, namely the Chair of the Community Resilience committee. Content should be agreed with other members of the committee before a response is made.

APPENDIX D: CIVIL RESILIENCE STRUCTURE

National Resilience

In the UK national resilience is led by the Cabinet Office in central government. Government departments such as the Department for Levelling Up, Housing & Communities (DLUHC) and the Resilience and Emergencies Division (RED) take the lead on resilience.

The Civil Contingencies Act 2004 establishes a legislative framework for civil protection in the United Kingdom. It imposes a clear set of roles and responsibilities on those organisations with a role to play in preparing for and responding to emergencies. For further information on the Civil Contingencies Act <https://www.gov.uk/guidance/preparation-and-planning-for-emergencies-responsibilities-of-responder-agencies-and-others#the-civil-contingencies-act>

Local Resilience

Locally resilience is led by Local Resilience Forums (LRFs) which are multi-agency partnerships made up of representatives from local public services, including the emergency services, local authorities, the NHS, the Environment Agency and others. These agencies are known as **Category 1 Responders**, as defined by the Civil Contingencies Act.

LRFs are also supported by organisations, known as **Category 2 responders**, such as the Highways Agency and public utility companies. They have a responsibility to co-operate with Category 1 organisations and to share relevant information with the LRF. The geographical area the forums cover is based on police areas. LRFs also work with other partners such as the military and voluntary sectors who provide a valuable contribution to LRF work in emergency preparedness.

The LRFs aim to plan and prepare for localised incidents and catastrophic emergencies. They work to identify potential risks and produce emergency plans to either prevent or mitigate the impact of any incident on their local communities.

Under the Civil Contingencies Act 2004, the Dorset Local Resilience Forum is required to ensure that events or situations which threaten serious damage to the people of Dorset, or our environment, are identified, and where possible, controlled or mitigated against. The Dorset Public Risk Register is produced to assist in this process.

The Dorset Public Risk Register shows which risks have been identified to affect Dorset including the assessment of each risks impact and likelihood. The risks are presented in a matrix that allocates a risk rating according to government guidelines, it is a living document as the Dorset Local Resilience Forum members review and update the risks in accordance with the National Risk Assessments (document is not publicly available) produced biennially by the government. <https://www.dorsetprepared.org.uk/types-of-risk/>

Category 1&2 Responders

Those in Category 1 are organisations at the core of the response to most emergencies. In Dorset this would be Dorset Police, Dorset & Wiltshire Fire and Rescue Service, South West Ambulance Service, Maritime and Coastguard Agency, Dorset Council, NHS bodies and the Environment Agency. Category 1 responders are subject to the full set of civil protection duties. They will be required to:

- Assess the risk of emergencies occurring and use this to inform contingency planning.
- Put in place emergency plans.
- Put in place business continuity management arrangements.

- Put in place arrangements to make information available to the public about civil protection matters and maintain arrangements to warn, inform and advise the public in the event of an emergency.
- Share information with other local responders to enhance co-ordination.
- Co-operate with other local responders to enhance co-ordination and efficiency.
- Provide advice and assistance to businesses and voluntary organisations about business continuity management (local authorities only).

Organisation	Role
Dorset Police	The Police co-ordinate all the activities of those responding to a land-based, sudden- impact, emergency. They have a responsibility for saving and protecting life as a priority. They are also required to preserve what is a potential crime scene. They are responsible for establishing and maintaining protective cordons around an incident site. They take the lead in criminal investigation and facilitate the enquiries of other organisations (eg Health & Safety Executive). They are responsible for casualty processing the identification and removal of those who have died in an incident.
Dorset and Wiltshire Fire & Rescue Service (DWFRS)	The primary role of the DFRS is the rescue of people trapped by fire, wreckage or debris. They will prevent further escalation of an incident by controlling or extinguishing fires, by rescuing people and by undertaking other protective measures. They deal with released chemicals or other contaminants to render safe an incident site or exclusion zone. They assist the ambulance service with casualty handling and the Police with the removal of bodies.
South Western Ambulance Service (SWAS)	SWAS co-ordinate the on-site National Health Service (NHS) response. They endeavour to sustain life through emergency treatment at the scene, they determine the priority of release for trapped casualties and will, in conjunction with DFRS assist in decontamination of individuals affected by a Chemical, Biological, Radiological or Nuclear incident. They transport the injured to hospital on the basis of their urgency of need.
Maritime and Coastguard Agency (MCA)	The MCA comprises 2 distinct branches of direct relevance to potential crises: HM Coastguard and the Maritime Pollution Control Unit (MPCU). HM Coastguard's prime responsibility is to initiate and co-ordinate civil maritime search and rescue (SAR); this role may include the response to assist people in distress from inland flooding. HM Coastguard may assist other emergency services and local authorities by request. The MPCU is responsible for dealing with pollution at sea and, in conjunction with local authorities, for the shoreline clean-up of oil spill and inert or other contaminants.

<p>Local Authorities</p>	<p>The principle concern of the local authorities immediately following an emergency is to provide support to people in their area. They will co-operate closely with the emergency services in the response phase of an incident and will use their own resources to help mitigate the effects of a crisis on people, property and essential infrastructure. They play a key role in co-ordinating the response from the Voluntary Sector. They also aim to continue to provide their normal support and care for the wider community throughout any disruption. As a crisis moves from response to recovery, so the local authorities will take the leading role in rehabilitation and restoration.</p>
<p>Environment Agency</p>	<p>The EA has primary responsibility for environmental protection of water, land and air in England and Wales. Its key roles include maintaining flood defences, on certain rivers and coastlines; issuing warnings to those likely to be affected by flooding or environmental damage; the provision of specialist environmental advice; monitoring the effects of, and response to, an incident, to minimise the impact on the environment; and investigating the cause of an incident (if natural rather than criminal).</p>

Category 2 organisations (the Health and Safety Executive, transport and utility companies) are ‘co-operating bodies’. They are less likely to be involved in the heart of planning work, but will be heavily involved in incidents that affect their own sector. Category 2 responders have a lesser set of duties - co-operating and sharing relevant information with other Category 1 and 2 responders.

Category 1 and 2 organisations come together to form ‘local resilience forums’ (based on police areas) which will help co-ordination and co-operation between responders at the local level.

The Military

The Military may provide assistance to the civil authorities when they have an urgent need for help to deal with an emergency arising from a natural disaster or a major incident. Assistance is on an ‘as available’ basis and there are no guarantees that assistance will be given to meet specific emergencies, thus civil plans are not to assume Military support. Any Military response may take time to generate as the Civil Contingencies Reaction Forces (CCRF) are part of the Reserve Forces and require time to mobilise. Requests for assistance will be coordinated by the Police in the response phase of an incident. This tiered method of co-operation and operation, is called ‘Integrated Emergency Management’ (IEM), helps ensure a co-ordinated approach to multi and single-agency emergency planning, response and crisis management across Dorset.

Community Resilience

An initiative from within a community to plan and respond to emergencies using local people, knowledge and resources.

BEAMINSTER TOWN COUNCIL FLOOD PLAN

1. INTRODUCTION

Beaminster's Flood Warden Scheme was set up by Beaminster Town Council in 2009. The initiative comes from the Environment Agency who actively encourage Town and Parish Councils throughout the country to set up such schemes in vulnerable communities. Many schemes have already been set up in Dorset.

The aim of the Flood Warden Scheme is to enable Beaminster Town Council to provide a coordinated local response in the event of a flood. The Town Council's Emergency Response Team (ERT) coordinate Community Wardens from the Control Centre, based at the Public Hall, 8 Fleet Street, Beaminster DT8 3EF. The ERT and the Wardens will work alongside the Emergency Services and other key organisations to provide an effective relief effort within the Town.

The Community Wardens are Beaminster residents who have volunteered their services for the benefit of the community.

The types of Flooding event referred to in this plan are:-

- Fluvial (River)
- Surface water

The priority for Beaminster is the safety of residents.

2. FLOOD WARNING SERVICE

All Wardens should sign up to receive Flood warnings from the Environment Agency. Once the Warden is signed up to this scheme they will receive warnings directly from the Environment Agency's Flood Warning System via phone, email or text messaging.

Environment Agency's Warning Codes are:-

FLOOD ALERT	Prepare. You can expect to see water on low lying land and roads next/near to the river and sea
FLOOD WARNING	Act. We are expecting properties to flood if conditions continue
SEVERE FLOOD WARNING	Survive. Flooding poses a significant danger to life

Flood Alert – Is a general alert concerning flooding from rivers, streams, ditches, watercourses, estuaries and the sea.

Flood Warning and Severe Flood Warning – relate to specific Flood Warning Areas at risk of flooding from rivers and the sea. Local residents can also register to receive these.

The Flood Warning System provides alerts and warnings for river, sea and groundwater levels.

3. THE TOWN COUNCIL'S EMERGENCY RESPONSE TEAM

The Council's Emergency Response Team (ERT) is responsible for co-ordinating the relief effort at a local level.

Members of the Emergency Response Team are:-

Mrs Samantha Pearce	01308 863634 (Office)	07971 533858
Mr Craig Monks		07962 688224
Mr Daniel Biggs		07881 981930

In the event of an emergency the ERT will be based at the Control Centre in the Cowie Room at the Public Hall, 8 Fleet Street, Beaminster, DT8 3EF (01308) 863751

The ERT are responsible for:-

- Coordinating the Community Wardens
- Contacting the Emergency Services
- Liaising with the Environment Agency
- Liaising with Dorset Council's Emergency Planning Team
- Liaising with key organisations – Environment Agency, Water Companies etc
- Liaising with the local media

4. THE ROLE OF THE COMMUNITY WARDENS IN A FLOOD

Beaminster has been broken down into 11 Sectors. A Warden has been allocated to each Sector.

Each Warden should:-

- Be knowledgeable of their allocated Sector
- Be knowledgeable of the watercourses (if any) that run through their Sector.
- Be aware of identified flood risk areas within their Sector (please see page 35 for flood risk map)
- Assess their Sector identifying vulnerable residents/properties
- Check drains/culverts/rivers and report any blockages if found.
- Sign up to the Environment Agency's flood warnings and alerts service.
- Keep an eye on the local weather forecasts and river levels .
- Encourage residents to report any incidents of flooding or to contact Wardens for advice if worried about threat of flooding.
- Be on hand to give advice to local residents i.e. encourage residents to keep a flood box/emergency box (torch/candles/bottled water) or to keep important/sentimental docs in waterproof bag upstairs etc.
- Keep residents up-to-date with community resilience in Beaminster.
- Provide information/local knowledge on flooding to the Environment Agency to improve their data/mapping i.e. taking photos during a flood etc.
- Encourage residents to sign up to the Environment Agency's flood warnings and alerts service.
- Promote Beaminster's sandbag store at the Public Hall in Beaminster. Call 01308 863634/01308 863751 for keycode to store
- Be present in their Sector during a flood/flood warning situation (only if directed by ERT).

5. ACTIONS DURING A FLOOD ALERT/FLOOD EVENT

5.1 EMERGENCY RESPONSE TEAM

EMERGENCY RESPONSE TEAM: ACTIONS ON RECEIPT OF A FLOOD ALERT

On receipt of a Flood Alert the Council's Emergency Response Team should, if safe to do so:-

- Check the problem spots in the town i.e. The weir and trash screen at Hams Path, The Ford, the trash screen at Barnfleet.
- Check river levels for the river Brit online at <https://flood-warning-information.service.gov.uk/station/3281>
- Contact Environment Agency to request an update on the Beaminster area and to give feedback from ERT.
- If necessary go to the Control Centre at Fleet Street, Beaminster.
- If necessary contact relevant Community Wardens to assist in their sector.
- Keep a log of all actions.
- Stand down.

EMERGENCY RESPONSE TEAM: ACTIONS ON RECEIPT OF A FLOOD WARNING/SEVERE FLOOD WARNING

On receipt of a Flood Warning/Severe Flood Warning the Council's Emergency Response Team should, if safe to do so:-

- Go to the Control Centre at Fleet Street, Beaminster.
- Contact relevant/all Community Wardens to enter their Sector(s) to survey the area.
- Monitor river levels for the river Brit online at <https://flood-warninginformation.service.gov.uk/station/3281>
- If necessary issue the hand held radio sets to the Community Wardens.
- Wait for feedback from the Community Wardens.
- If necessary call all relevant :-
 - (i) Emergency Services (Fire Brigade, Police, Ambulance)
 - (ii) Local Authorities Emergency Planning Teams (Dorset Council).
 - (iii) Other organisations (Environment Agency, Water Company, Electricity Company)
 - (iv) Voluntary Organisations (RAYNET, WI etc.)
- Implement comms strategy to keep local residents up-to-date with latest developments.
- Liaise with the Emergency Services on their arrival.
- Open the Public hall for use as rest centre.
- Keep a register of any persons entering or leaving the hall
- Keep a log of all actions
- When the event is over call Community Wardens to stand down

Please note **ONLY THE EMERGENCY RESPONSE TEAM SHOULD CONTACT THE AUTHORITIES FROM THE CONTROL CENTRE** this will help to avoid confusion and duplication.

5.2 COMMUNITY WARDENS

COMMUNITY WARDENS: ACTIONS DURING A FLOOD ALERT

On receipt of a Flood Alert the Community Wardens will only be contacted should the ERT feel it necessary

COMMUNITY WARDENS: ACTIONS DURING A FLOOD WARNING/SEVERE FLOOD WARNING

Once advised by the Emergency Response Team a Community Warden should **if safe to do so:-**

- Enter their allocated Sector wearing the high vis vest, jacket and trousers as necessary. If telecoms are down a hand held radio set can be collected from the Control Centre.
- Evaluate the area using the **METHANE** acronym :-
 - Major Incident Declared
 - Exact location
 - Type of incident
 - Hazards
 - Access
 - Number and type of casualties
 - Emergency services present and required?
- Feed all information back to the ERT at the Control Centre
- Keep an incident log to record all activities for the duration of the emergency
- If appropriate take casualties/persons affected to the rest centre.
- Give regular up-dates from their Sector to the ERT. Clear precise information is crucial.
- On arrival of the emergency services Community Wardens should provide clear information on their sector, identifying any vulnerable residents or houses prone to flooding etc.
- Encourage residents to protect their properties with flood boards, sandbags etc.
- Help with the distribution of sandbags
- If appropriate take photographic evidence of flooding

COMMUNITY WARDENS SHOULD NEVER PUT THEMSELVES AT RISK AND SHOULD NOT ENTER INTO DANGEROUS SITUATIONS

6. OTHER AUTHORITIES, AGENCIES AND ORGANISATIONS INVOLVED IN A FLOODING EVENT

The level of response from the local authorities to a flooding incident will depend on what is flooded or is at risk of being flooded. There are five priority categories:-

PRIORITY	FLOOD AFFECTING	RESPONSE
1	PEOPLE	Action to protect life
2	HOUSES	Action to protect life and property
3	ROADS	Action to protect life and property
4	COMMERCIAL PROPERTY	Possible action to protect property
5	GARDENS/AGRICULTURAL LAND	No action

There are other factors which may influence the level of response. Priority is likely to be given to children, old or infirm when assisting people and to occupied property when protecting properties.

The following organisations may be involved in direct specific action during a flooding event. Property owners are also listed as it is their responsibility to protect their own property from flooding.

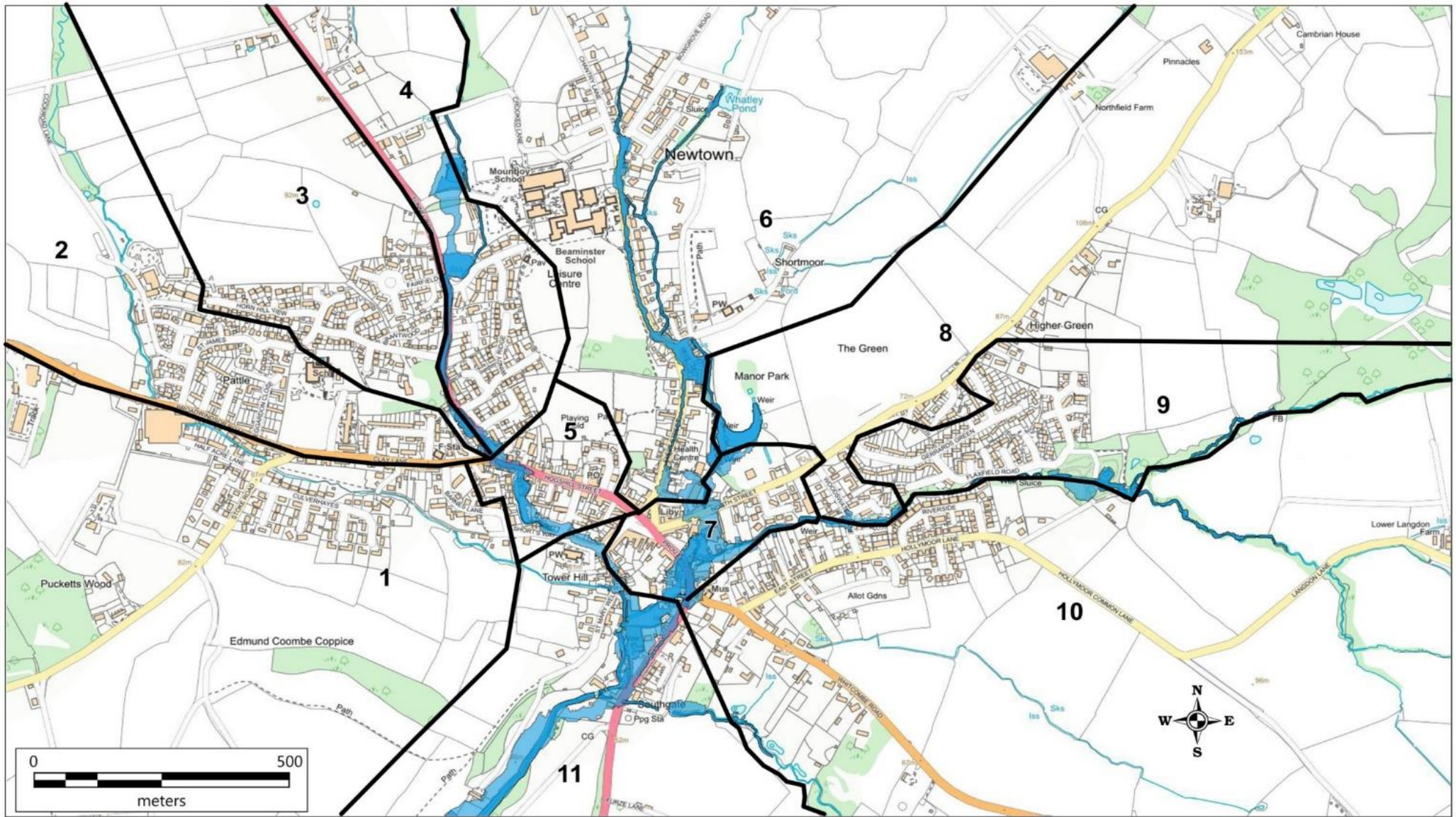
AUTHORITY/ORGANISATION	SERVICE
The Environment Agency	<ul style="list-style-type: none"> • Issue flood Alerts/Warnings • Receive and record details of all flooding incidents • Monitor the situation and advise other organisations • Respond to pollution incidents • Advise on waste disposal issues • Deal with emergency repairs and blockages on main rivers and own structures
Dorset Council	<ul style="list-style-type: none"> • Co-ordinate emergency arrangements • Maintain safe conditions on the roads • Put flood warning signs on the highway • To assist with road closures and traffic diversions • Clear blockages on highway drainage systems • Co-ordinate emergency arrangements • Emergency assistance – provide sandbags etc. • Street cleaning
Beaminster Town Council	<ul style="list-style-type: none"> • The Council’s Emergency Response Team to implement and coordinate the local Flood Plan
Dorset Fire and Rescue Service	<ul style="list-style-type: none"> • Specialist teams providing rope, water and animal rescue capability • Assist with flooding incidents, and we can be called upon to help other agencies.
Police	<ul style="list-style-type: none"> • To cordon off areas and close roads. • To stop people/traffic from entering a flood zone • To provide information to local residents
British Red Cross	<ul style="list-style-type: none"> • First Aid • Emergency Response Volunteering
Dorset Search and Rescue	<ul style="list-style-type: none"> • Rescue and accessed via Local Resilience Forum.
Water Companies	<ul style="list-style-type: none"> • Emergency overpumping or tankering at pumping stations • Clearing blockages in public sewers and outfall grills • Repairing burst sewage and water pumping mains • May take action to protect property from flooding by discharging into local watercourse.
RAYNET	<ul style="list-style-type: none"> • Emergency radio communication
Electricity, gas and telecommunication Companies	<ul style="list-style-type: none"> • Attend to emergencies relating to their service at properties putting life at risk as a result of flooding • Attend to flooding emergencies at their own service installations.
Property owners	<ul style="list-style-type: none"> • Move to a safe area if life is at risk. • Prevent water from entering the property if possible. • Switch off electricity and gas supplies at mains. • Move valuable possessions upstairs if liable to be flooded.

7. AFTER A FLOOD

In the days following a flood event the ERT will arrange a debrief meeting with the Community Wardens

After a flood it is important for a Community Warden to report back to the Emergency Response Team on the following:-

- The likely cause of the flood – *i.e river, surface water, blocked drains/culverts etc.*
- Any additional properties that were affected which had not been previously identified in the Plan
- The effectiveness of the Flood Plan in their Sector *i.e were sandbags distributed to the right houses at the right time?*
- The effectiveness of the communication network between Community Wardens and the ERT
- Any preventative measures that could stop the flood from happening in the future
- Provide any information and photographic evidence of flooding which can be passed on to the Environment agency for their records.



BEAMINSTER FLOOD RISK MAP



Flood risk areas

Source:Environment Agency

Ref:BTC

Date: 15/02/2023

Scale:1:10000

Drawn by:ASB

Cent X: 348,200

Cent Y: 101,537



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8.0 FLOOD RISK ASSESSMENT	
SECTOR	OBSERVATIONS
1	<p>Broadwindsor Road: Run off from surrounding fields. During heavy rain surface water covers the entire highway outside Clipper Teas.</p> <p>Culverhayes: Water runs off from surrounding hills. Stream runs parallel to Culverhayes. Monitor stream for blockages.</p> <p>Half Acre: Water runs off from surrounding hills. Stream runs parallel to Culverhayes. Monitor stream for blockages.</p> <p>Stoke Road: Water runs off from surrounding hills. The run-off brings mud and debris down the highway and water pools at the bottom of the hill at the junction with Clay Lane.</p>
2	<p>Shorts Lane: A stream runs parallel to Shorts Lane Need to monitor stream for blockages</p>
3	<p>Fairfield: Fairfield is well drained except the old disused footpath that runs from the top of Fairfield down towards the Beeches.</p> <p>Hornhill View: Water runs off from the fields behind Horn Hill View onto road but this does not cause any flooding of homes</p> <p>Water at Tunnel Road: In the event of a heavy down pour water runs from the lower fields down Tunnel Road and pools in the road opposite the entrance to Monmouth Gardens. It is possible that the road could also flood at the entrance to the Beeches.</p>
4	<p>Monmouth Gardens Excess water on highway</p> <p>Tunnel Road A culvert runs along the length of Tunnel Road. The culvert and associated structures at its inlet (Monmouth Gardens) are the responsibility of Wessex Water. The Environment Agency have management responsibility for the watercourse, but Wessex Water are responsible for the condition of their assets (culvert, debris screen) and removing blockages and obstructions from them. Dorset County Highways are responsible for any road gullies that enter this watercourse and their cleansing.</p>
5	<p>Sandbag Store Beaminster Town Council have their sandbag store located at the Public Hall, 8 Fleet Street. Beaminster residents should contact the Council Office or their local Flood Warden if they are in need of sandbags (01308) 863634</p> <p>Hanover Court Prone to surface water flooding</p> <p>Hogshill Street Prone to surface water flooding</p> <p>School House Close Prone to surface water flooding Highway drains on Hogshill Street block regularly</p>

<p>6</p>	<p>Beaminster Library The drain in the Courtyard behind Beaminster’s Library blocks and causes localised flooding</p> <p>Fleet Street The main drain in Fleet Street cannot take rain water at more than ½ inch per hour before the water comes up through the manhole covers. Kerb drains tend to overflow in the event of a prolonged heavy downpour. It has been known for water to run like a river down through Fleet Street and onto the pavements.</p> <p>Manor Park Drain The Manor Park Drain extends from Bowgrove Road, Beaminster to the River Brit. The watercourse in the main is open channel with some short culverted lengths. It flows through the new Barn Fleet development and the outlet weir to the Manor House lake and onwards through culverted and open channel lengths at Danisco where it joins the River Brit at Prout Hill. As part of the Beaminster Flood Alleviation Scheme a by-pass culvert, weir structure and debris screens were constructed to minimise the out of bank flow to Fleet Street. These structures are located at Barnfleet.</p> <p>The Environment Agency took the opportunity to re-align the existing by- pass culvert as part of the Barnfleet development. The culvert has been structurally improved with new access points and the alignment has been improved to minimise blockages within the culvert. The Environment Agency has overall responsibility for the maintenance of the Manor Park Drain.</p> <p>Newtown In a heavy down pour a significant amount of water runs off the Beaminster School playing fields onto the highway in Newtown.</p>
<p>7</p>	<p>Beaminster Manor There is an ornamental lake at Beaminster Manor which is fed from the river running from Barnfleet. The water then continues onwards through culverted and open channel lengths at International Flavors and Fragrances (IFF) where it joins the River Brit at Prout Hill.</p> <p>International Flavors and Fragrances IFF is based in North Street. IFF is one of the world's leading producers of food ingredients, enzymes and bio-based solutions. Danisco Dupont has it’s own intensive flood relief scheme.</p>
<p>8</p>	<p>White Sheet Hill In the event of a heavy down pour water run-off from the fields along White Sheet Hill is substantial. This water then continues down the hill and pools in the dip at North Street. The water runoff is the main risk to this sector.</p> <p>Woodswater Lane During a heavy down pour the water level in the Ford at Woodswater Lane has been known to rise as high as the footbridge.</p>
<p>9</p>	<p>Flaxfield Road The flood retention reservoir is located on the river at Flaxfield, Beaminster. It has a capacity of 43,500m³ of water to the spillway. The flood retention reservoir land is owned and maintained by the Environment Agency.</p> <p>Streams There are three streams emanating from springs rising at Higher Langdon, Lake View Farm (formerly Shatcombe Farm) and Stonecombe Farm. The streams join just above the storage reservoir in an area known as two rivers.</p>

<p>10</p>	<p>Hollymoor Lane Downhill surface water could create a problem further down where houses start but the road generally has good ditching and some run-offs. Farmland on either side is well drained and the higher reaches of the Brit run into a very deep ravine until reaching the two rivers junction. Riverside The river runs to the rear of the homes of the Riverside residents but at a significantly lower level. Homes appear to be at minimal risk</p> <p>Whitcombe Road Water flows down Whitcombe Road into Beaminster during and after a heavy downpour. Most surface water should flow through the Whitcombe Road/East Street junction and exit into the river at Prout Bridge. At Higher reaches Whitcombe Road is bounded by agricultural land which inclines into a natural valley.</p> <p>Woodswater Lane The road on the East Street side of the ford rises steeply and there appears to be no flood risk to the houses. The river course is clear and when the water level does rise the water runs freely.</p>
<p>11</p>	<p>Bridport Road Prone to river/surface water flooding Need to ensure drains are not blocked on highway Church Street Drain (Tunnel Road to St Mary Well Street) The Church Street Drain extends from Lane End Farm, Beaminster, to the existing main River Brit, near St Mary Well Street. The Church Street Drain consists of one main watercourse, which is culverted for the majority of its length. The watercourse is spring fed and rises in the Beaminster Downs approximately 700m north of main river. The Environment Agency has no structures on or adjacent to this watercourse other than a peak level gauge which is situated at the inlet to the Wessex Water debris screen. Southgate Prone to river/surface water flooding</p> <p>St. Mary Well Street Prone to river/surface water flooding</p>

BEAMINSTER TOWN COUNCIL

WINTER MAINTENANCE PLAN

INTRODUCTION

The aim of the Council's Winter Maintenance Plan is to keep Beaminster's roads and businesses operating as normal in times of **extreme** winter weather. In addition it aims to assist vulnerable residents during the winter months.

GRIT SPREADING

Dorset Council (DC) is currently responsible for road gritting within Beaminster. The priority route through Beaminster is the A3066 from Bridport Road through to the tunnel. Two additional routes – Fleet Street/Newtown and Clay Lane through to Broadwindsor Road are also gritted.

In extremely hazardous conditions local farmers using large tractors will be used for grit spreading. Some areas in the town will be gritted to enable residents to access local amenities. The roads surrounding the Square should be gritted and the main routes through the town. Traders are responsible for creating access to their business premises.

GRIT BINS

The Town Council has installed a number of community grit bins around the town over the last few years. The Council Groundsman will regularly fill the community grit bins around the town. Highway grit bins will be filled by DC (See page 22).

SNOW PLOUGH

Dorset Council is currently responsible for snow ploughing the priority route through Beaminster. Local farmers have been issued with a snow plough from Dorset Council for use with their large tractors. In extreme conditions the Local Snowplough Team can assist the community by ploughing the main routes through Beaminster.

RESIDENTS RESPONSIBILITY

Local residents should also be encouraged to take responsibility for clearing their own pathways/properties. Residents should purchase their own grit/salt as it is an offence to take from a grit bin for personal use.

VULNERABLE RESIDENTS

It is important to recognise that in extreme weather conditions some members of the community may become vulnerable and where possible warm spaces and hot food should be provided.